Are You Career Ready?

Employers are looking to hire college students with 8 soft skills, defined as career readiness competencies.

Critical Thinking
+ Problem Solving

Exercise sound reasoning to analyze issues, make decisions, and to overcome problems. Demonstrate originality and innovativeness.

Articulate thoughts and ideas clearly and effectively in written and oral forms to people inside and outside of the organization.

Oral + Written
Communications

Teamwork
+ Collaboration

Build collaborative relationships with colleagues and customers representing diverse cultures, races, ages, genders, religions and viewpoints. Ability to work within a team and to navigate and manage conflict

Select and use appropriate technology to accomplish a given task and apply computing skills to solve problems.

Digital
Technology

Leadership

Leverage the strengths of others to achieve common goals, and use interpersonal skills to coach and develop others. Use empathetic skills to guide and motivate

Demonstrate personal accountability and effective work habits, e.g., punctuality, working productively with others, and workload management. Show integrity and ethical behavior. Can learn from mistakes.

Professionalism
+ Work Ethic

Career
Management

Identify and articulate one's skills, strengths, knowledge, and experiences relevant to the position desired and career goals.

Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions. There are many places where you have likely honed these skills - academics, group projects, part-time jobs, internships, navigating personal challenges, and much more!

Global
+ Intercultural Fluency

Career Center
Sonoma State University

Source: NACE, 2017